



Agenda Item Details

MEETING DATE:

10/20/2026

TOPIC:

Approve Revisions to Policy JOB, Administration of Surveys and Questionnaires

BACKGROUND:

The Code of Virginia, [§ 22.1-253.13-7, Standard 7](#) requires that each local school board shall maintain and follow up-to-date policies. All school board policies shall be reviewed and revised as needed.

RATIONALE:

Staff comments/recommendation:

- Policy last revised February 2024
- Reviewed corresponding VSBA model policy
- Lines 7-16 - add the VSBA purpose statement
- Lines 18-45 - move the definitions (from lines 168-192) of instructional materials, invasive physical examination, parent, personal information, student, and survey from section V to section II of the policy
- Line 47, 96, 110, and 135 – change section numbers
- Line 50 – change “teacher’s” to “teacher”
- Line 58-67 – replace the numbered list with bullets
- Line 91 – change “shall” to “will”
- Line 100 – change the section number; add “IDEA Surveys” to the section title
- Line 115-116 – add the statement that WJCC Schools does not sell personal information
- Line 145-146 and 160-161 - correct the section number to IIIB; change “or” to “and”
- Legal and cross references updated
- Attorney reviewed and approved changes

SPECIAL CIRCUMSTANCE(S):

N/A

COST BUDGETED:

N/A

ALTERNATIVES:

1. Approve the superintendent’s recommendation.
2. Do not approve the superintendent’s recommendation.

SUPERINTENDENT’S RECOMMENDATION:

The superintendent recommends the board continue to update/revise their Policy Manual in accordance with state and federal laws.

DATA SOURCE:

Robin Ford, Chief Academic Officer

RECOMMENDED ACTION:

Move to approve the consent agenda as presented.